

Post title:	Volunteer Housekeeping Assistant
Supported by:	Team Leader

Purpose of the Role

Sheffcare is a charity aiming for everyone to have a good day every day through:



- To act in line with Sheffcare values and support the work of the Charity.
- To support Sheffcare staff to carry out domestic duties.
- To encourage a high standard of health, hygiene and tidiness in all areas of the home, as required.

Tasks and Activities

- To assist Sheffcare staff to carry out domestic duties as delegated on all areas of the site, including kitchen and laundry equipment, aids and adaptations in the home and grounds as necessary.
- To assist with laundry, including washing, ironing and the putting away of clothing.
- To set and clear tables and assist in the cleaning of kitchen areas.
- To help sort through wardrobes and drawers and the generally cleaning and tidying of bedroom areas.
- To safely store all equipment and other materials.

Person Specification

We are looking for people who are passionate about helping to maintain the standards of our care homes.

We would like to hear from you if you:

- Share our values.
- Are compassionate and keen to provide a high standard of service.
- Have excellent listening and communication skills.
- Have the ability to adapt your approach to communicate with people who may have different communication needs (e.g., due to Dementia, hearing loss).
- Have an understanding of the importance of following policies, procedures and guidance.